

Vancouver Coastal Health

800 - 601 W. Broadway Vancouver, BC V5Z 4C2

Phone Number: (604) 675-3800 Fax Number: (604) 736-8651

147

COMMUNITY CARE FACILITIES LICENSING REPORT

Facility Information: Villa Carital Marilyn Slade 3050 Penticton Vancouver, BC V5M 4W2	Facility Number: 3090025 Report Number: 29 Inspection Date: May 25, 2006 Community: 64
Site Phone: (604) 434-0995 Site Fax: (604) 434-0985	
Facility Category: CCFL - Residential, Intermediate Care Inspection Type: Routine: N/A Action(s) Taken: Information Exchanged Delivery Method: NA	
Opening Comments and Observations: LO visited facility for a scheduled routine inspection. Manager/Administrator of facility was on vacation and inspection was done with Director of Care .n. Information exchanged.	

Observations and Recommendations

CCFL - Residential: Admin - Policies & Procedures

- 1 New: 1 / Resolved: 0 Target Completion Date: June 30, 2006
There is no policy in place for reviewing and updating the facility's policies and procedures.
A policy/procedure on resident abuse is available to staff.
A policy/procedure regarding missing or wandering residents is available to staff.
There is a well organized, accessible policy and procedure manual on site.
A policy/procedure regarding responses to sudden illness and emergencies is available to staff.
A policy/procedure regarding use of restraints is available to staff.
A policy/procedure on managing resident finances is available to staff.
A policy/process must be in place for reviewing and updating the facility's policies and procedures.

CCFL - Residential: Admin - Licensing

- 2 New: 0 / Resolved: 0
80 residents in total with 76 LTC residents and 4 private pay residents, including 28 residents on SCU.
Number of residents and type of service provided is consistent with that specified on the license.
The current Community Care Facilities License is prominently displayed.

CCFL - Residential: Admin - Incident Reports

- 3 New: 0 / Resolved: 0
CCFL staff are notified of Reportable Incidents in a timely manner.
An Incident Report is submitted to CCFL in the event of reportable incidents.

CCFL - Residential: Staffing - Manager

- 4 New: 0 / Resolved: 0
When the manager is away for more than 21 days, CCFL is advised of the replacement.
The current manager has completed the process of approval by CCFL.
There is a manager responsible for the day to day operation of the facility.

CCFL - Residential: Staffing - Staffing Patterns

- 5 New: 0 / Resolved: 0
A copy of the current staffing patterns has been provided to CCFL.
Staffing patterns have remained consistent since the last inspection.

147

Facility Contact:

Community: Vancouver

Report Date: June 15, 2006

148

Observations and Recommendations

CCFL - Residential: Care - Admission/Screening/Orientation

6 New: 1 / Resolved: 0 Target Completion Date: June 30, 2006

Tuberculosis screening is done for residents prior to admission.

Tuberculosis screening record is not found in one of the residents' charts reviewed.

A resident is confined to a wheelchair and the bedroom, bathroom and dining room facilities have been designed or modified to accommodate.

There is an admission screening procedure in place.

Tuberculosis screening is required to be done for residents prior to admission and screening records to be kept in residents' charts.

CCFL - Residential: Care - Care/Supervision

7 New: 0 / Resolved: 0

At the time of inspection, appropriate and adequate care and supervision is provided to meet the needs of residents.

CCFL - Residential: Care - Supervision by Health Care Professional

8 New: 0 / Resolved: 0

A qualified employee is responsible for supervision of care staff, coordination and monitoring of care activities and managing emergencies and unusual situations.

CCFL - Residential: Care - Policies

9 New: 0 / Resolved: 0

Residents are assisted in obtaining health services as required.

Residents' privacy is respected and confidentiality of personal information practiced.

CCFL - Residential: Care - Restraints

10 New: 0 / Resolved: 0

A restraint, in the form of a lap belt, is currently in use and is as minimal as possible.

Restraint use is documented in the care plan.

Other than in an emergency, restraint use is approved by resident or substitute decision maker and physician.

CCFL - Residential: Care - Financial Records/Management

11 New: 0 / Resolved: 0

Valuables and funds held for residents are kept in a secure manner.

Separate records are kept and receipts issued for all valuables and money held for residents.

Valuables and funds are accessible only by assigned staff members.

Records are kept and receipts obtained for disbursements made on residents' behalf.

CCFL - Residential: Care - Telephone

12 New: 0 / Resolved: 0

There is a conveniently located accessible pay-telephone for residents.

Some residents have their own telephones in rooms.

CCFL - Residential: Care - Visitors

13 New: 0 / Resolved: 0

A quiet room is available for booking by residents/families for visitation.

Residents can communicate with visitors in private.

Residents can choose when they will receive visitors.

CCFL - Residential: Records/Plans - Resident Records

14 New: 0 / Resolved: 0

Residents' records do not contain TB screening and immunization record.

There is a separate, confidential record for each resident.

Residents' records contain their name, date of birth, sex, date of arrival.

Residents' records contain the phone number of sponsor, contact person or next of kin, and emergency contact, name and phone number of physician.

Facility Contact:

Community: Vancouver

Report Date: June 15, 2006

119

Observations and Recommendations

Refer to aforementioned Admission/Screening requirements.

CCFL - Residential: Records/Plans - Care Plans

15 New: 0 / Resolved: 0

Care plans are reviewed regularly and modified according to resident needs.
If restraints are used for a resident, the care plan includes a detailed plan on use of restraints.
Care Plans are readily available to care staff.
Care plans are completed within six weeks of admission.
Care plans take into consideration the abilities, the physical, social and emotional needs and the cultural and spiritual preferences of the residents.
Residents and/or family are encouraged to participate in the care planning process.
A care plan has been developed and implemented for all residents who have resided in the facility for two or more weeks.
If a resident self-medicates, a plan for self-medication is included in the care plan.
Care plans include a plan for health care, oral health, nutrition, and recreation and leisure activities.

CCFL - Residential: Medications - Storage/Labeling

16 New: 1 / Resolved: 0 Target Completion Date: June 30, 2006

Oral medications are not stored separately from topical medications.
~~Discontinued medication is returned to pharmacy.~~
Medication storage area is well lit and is located where staff have convenient access.
Expired medication is returned to pharmacy.
Medication cabinet is clean and well organized.
Approved self-administered medications are kept in a safe and secure manner.
Medications are stored in a safe and secure manner.
Oral medications must be stored separately from topical medications.

CCFL - Residential: Medications - Administration

17 New: 0 / Resolved: 0

Staff have not made handwritten changes to medication labels or packages.
Appropriate arrangements are made for medication administration when away from the facility.
Medication is kept in original labeled container until administered. There is no evidence of pre-pouring of medications.
As appropriate, medication is supplied in blister-packaging.
Medication has been provided and labeled by the appointed pharmacy.
Only staff members administer medications to a resident.

CCFL - Residential: Medications - Physician Orders

18 New: 0 / Resolved: 0

Medication has been prescribed by a physician.

CCFL - Residential: Medications - Records

19 New: 0 / Resolved: 0

Medications are recorded on the Medication Administration Record as prescribed.
Changes in prescriptions are appropriately made on Medication Administration Record.
Medication Administration Records are provided by the facility's pharmacist.
Medication Administration Records are maintained and retained for at least one year.

CCFL - Residential: Medications - Self-Administration

20 New: 0 / Resolved: 0

One resident is currently on self-administered medication.
A self-medication plan is recorded in resident's care plan, as needed.

CCFL - Residential: Medications - Supervising Pharmacist

21 New: 0 / Resolved: 0

The supervising pharmacist serves on Medication Safety and Advisory Committee and provides consultation to staff.
A supervising pharmacist has been appointed.

Facility Contact:

Community: Vancouver

Report Date: June 15, 2006

150

Observations and Recommendations

The supervising Pharmacist visits and audits every three months (facility) or every year (home).

CCFL - Residential: Medications - Medication Safety & Advisory Committee

22 New: 1 / Resolved: 0 Target Completion Date: June 30, 2006

Facility Manager/Administrator is not a member of the Medication Safety and Advisory Committee.

Director of Care attends the Medication Safety and Advisory Committee meetings in place of the manager.

The Medication Safety and Advisory Committee has established and reviews required medication policies and procedures. A Medication Safety and Advisory Committee meets regularly.

Minutes of the Medication Safety and Advisory Committee meetings are kept.

The Medication Safety and Advisory Committee has established and reviews training and orientation programs for staff.

The manager of a facility or a person designated by the manager must be a member of the Medication Safety and Advisory Committee.

The person designated by the facility manager is required to be clearly identified in the terms of reference of the committee or minutes of meetings.

CCFL - Residential: Medications - Policies & Procedures

23 New: 0 / Resolved: 0

A policy on storage of medications is available to staff.

A policy on medication administration is available to staff.

A policy on response and reporting of adverse reactions is available to staff.

A policy on response and reporting of medication errors is available to staff.

A policy on medication ordering is available to staff.

A policy on medication administration recording is available to staff.

CCFL - Residential: Nutrition - Cycle Menu

24 New: 0 / Resolved: 0

There is a four week (minimum) cycle menu.

CCFL - Residential: Health/Safety - Smoking

25 New: 0 / Resolved: 0

Facility has three smokers at present.

Smoking is allowed outside of premises only.

CCFL - Residential: Health/Safety - Emergency Procedures/Fire Safety

26 New: 1 / Resolved: 0 Target Completion Date: June 30, 2006

Fire drills are practiced monthly.

Fire drill records are not always kept at facility: last documented drill is dated March 3, 2006.

Emergency exit(s) are unobstructed.

There is a written emergency plan that is accessible to all staff.

Emergency numbers are posted adjacent to a telephone accessible to all staff.

Fire extinguisher(s) are accessible, serviced and charged.

Fire drills are required to be practiced monthly and a record is kept at facility.

CCFL - Residential: In Compliance - Residential Care

27 New: 0 / Resolved: 0

Grab bars in place and maintained.

General level of housekeeping satisfactory.

Lighting adequate.

Resident monitoring system in place.

Maintenance (walls, floors and ceiling) satisfactory.

Fire exits clear.

Window coverings satisfactory.

Villa Carital

(15)

Facility Contact:

Community: Vancouver

Report Date: June 15, 2006

Closing Comments:

A copy of this report has been emailed to Marilyn Watson, DOC, on June 1, 2006.

Owner or Agent Acknowledgement

I have read and understood this report.

Inspector

3064 Fred Shum, Licensing Officer, Residential