

# Vancouver Coastal Health

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## COMMUNITY CARE FACILITIES LICENSING REPORT

<b>Facility Information:</b> Broadway Pentecostal Lodge	<b>Facility Number:</b> 3081010
	<b>Report Number:</b> 26
1377 Lamey's Mill Vancouver, BC V6H 3S9	<b>Inspection Date:</b> March 2, 2006
	<b>Community:</b> 75
Site Phone: (604) 733-1441 Site Fax: (604) 731-1484	
<b>Facility Category:</b> CCFL - Residential, Intermediate Care	
<b>Inspection Type:</b> Routine: N/A	
<b>Action(s) Taken:</b> Information Exchanged	
<b>Delivery Method:</b> NA	
<b>Opening Comments and Observations:</b> LO visited facility for a scheduled inspection with Director of Care. Inspection findings discussed.	

### Observations and Recommendations

#### CCFL - Residential: Admin - Policies & Procedures

- 1 New: 1 / Resolved: 0 Target Completion Date: April 10, 2006  
There is no policy/procedure regarding responses to sudden illness and emergencies available to staff.  
A policy/procedure on resident abuse is available to staff.  
A policy/procedure regarding missing or wandering residents is available to staff.  
There is a well organized, accessible policy and procedure manual on site.  
A policy/procedure regarding use of restraints is available to staff.  
A policy/procedure on managing resident finances is available to staff.  
There is a process in place for reviewing and updating the facility's policies and procedures.  
**A policy/procedure regarding responses to sudden illness and emergencies is required to be available to staff.**

#### CCFL - Residential: Admin - Licensing

- 2 New: 0 / Resolved: 0  
Number of residents and type of service provided is consistent with that specified on the license.  
The current Community Care Facilities License is prominently displayed.

#### CCFL - Residential: Admin - Incident Reports

- 3 New: 0 / Resolved: 0  
CCFL staff are notified of Reportable Incidents in a timely manner.  
An Incident Report is submitted to CCFL in the event of reportable incidents.

#### CCFL - Residential: Staffing - Manager

- 4 New: 0 / Resolved: 0  
When the manager is away for more than 21 days, CCFL is advised of the replacement.  
The current manager has completed the process of approval by CCFL.  
There is a manager responsible for the day to day operation of the facility.

#### CCFL - Residential: Staffing - Staffing Patterns

- 5 New: 0 / Resolved: 0  
A copy of the current staffing patterns has been provided to CCFL.

#### CCFL - Residential: Care - Admission/Screening/Orientation

- 6 New: 0 / Resolved: 0  
Tuberculosis screening is done for residents prior to admission.

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**Broadway Pentecostal Lodge**

**Facility Contact:**

**Community:** Vancouver  
**Report Date:** March 22, 2006

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**Observations and Recommendations**

A resident is confined to a wheelchair and the bedroom, bathroom and dining room facilities have been designed or modified to accommodate.  
~~There is an admission screening procedure in place.~~

**CCFL - Residential: Care - Care/Supervision**

7 New: 0 / Resolved: 0

At the time of inspection, appropriate and adequate care and supervision is provided to meet the needs of residents.

**CCFL - Residential: Care - Supervision by Health Care Professional**

8 New: 0 / Resolved: 0

At least one registered nurse is on duty at all times.

A qualified employee is responsible for supervision of care staff, coordination and monitoring of care activities and managing emergencies and unusual situations.

**CCFL - Residential: Care - Policies**

9 New: 0 / Resolved: 0

Residents are assisted in obtaining health services as required.

Residents' privacy is respected and confidentiality of personal information practiced.

**CCFL - Residential: Care - Restraints**

10 New: 0 / Resolved: 0

A restraint in the form of a geri-chair is currently in use and is as minimal as possible.

Restraint use is documented in the care plan.

**CCFL - Residential: Care - Financial Records/Management**

11 New: 0 / Resolved: 0

Comfort funds of residents are managed by facility staff.

Valuables and funds held for residents are kept in a secure manner.

Separate records are kept and receipts issued for all valuables and money held for residents.

Valuables and funds are accessible only by assigned staff members.

**CCFL - Residential: Care - Telephone**

12 New: 0 / Resolved: 0

There is a conveniently located accessible telephone for residents - with private line.

**CCFL - Residential: Records/Plans - Resident Records**

13 New: 0 / Resolved: 0

There is a separate, confidential record for each resident.

Residents' records contain their name, date of birth, sex, date of arrival.

Residents' records contain the phone number of sponsor, contact person or next of kin, and emergency contact, name and phone number of physician.

Residents' records contain TB screening and immunization record.

**CCFL - Residential: Records/Plans - Care Plans**

14 New: 1 / Resolved: 0 Target Completion Date: April 10, 2006

Expired review dates are noted on care plans.

Care Plans are readily available to care staff.

A care plan has been developed and implemented for all residents who have resided in the facility for two or more weeks.

**Care plans are required to be reviewed on or before the stated review dates and modified according to resident needs.**

**New review dates are required to be documented on the care plans.**

**CCFL - Residential: Medications - Storage/Labeling**

15 New: 0 / Resolved: 0

Discontinued medication is returned to pharmacy.

**Broadway Pentecostal Lodge**

**Facility Contact:**

**Community:** Vancouver  
**Report Date:** March 22, 2006

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**Observations and Recommendations**

Oral medications are stored separately from topical medication.  
Medication storage area is well lit and is located where staff have convenient access.

~~Expired medication is returned to pharmacy.~~

Medication cabinet is clean and well organized.  
Medications are stored in a safe and secure manner.

**CCFL - Residential: Medications - Administration**

16 New: 0 / Resolved: 0  
Medication has been provided and labeled by the appointed pharmacy, Kerrisdale Pharmacy.  
Staff have not made handwritten changes to medication labels or packages.  
Appropriate arrangements are made for medication administration when away from the facility.  
Medication is kept in original labeled container until administered. There is no evidence of pre-pouring of medications.  
As appropriate, medication is supplied in blister-packaging.  
Only staff members administer medications to a resident.

**CCFL - Residential: Medications - Records**

17 New: 0 / Resolved: 0  
Medications are recorded on the Medication Administration Record as prescribed.  
~~Changes in prescriptions are appropriately made on Medication Administration Record.~~  
Medication Administration Records are provided by the facility's pharmacist.  
Medication Administration Records are maintained and retained for at least one year.

**CCFL - Residential: Medications - Supervising Pharmacist**

18 New: 0 / Resolved: 0  
The supervising pharmacist visits once per week on Thursday.  
The supervising pharmacist serves on Medication Safety and Advisory Committee and provides consultation to staff.  
A supervising pharmacist has been appointed.  
The supervising Pharmacist visits and audits every three months (facility) or every year (home).

**CCFL - Residential: Medications - Medication Safety & Advisory Committee**

19 New: 0 / Resolved: 0  
A Medication Safety and Advisory Committee meets regularly every two months.  
The Medication Safety and Advisory Committee has established and reviews required medication policies and procedures.  
Minutes of the Medication Safety and Advisory Committee meetings are kept.  
The Medication Safety and Advisory Committee has established and reviews training and orientation programs for staff.

**CCFL - Residential: Medications - Policies & Procedures**

20 New: 0 / Resolved: 0  
A policy on medication administration is available to staff.  
A policy on response and reporting of medication errors is available to staff.  
A policy on medication administration recording is available to staff.

**CCFL - Residential: Nutrition - Supervisor/Dietician**

21 New: 0 / Resolved: 0  
A dietitian works four days per week.  
There is a supervisor of food services who is a member in the Canadian Society of Nutrition management or is a registered dietician-nutritionist (facilities with capacity of 50 or more).

**CCFL - Residential: Nutrition - Cycle Menu**

22 New: 0 / Resolved: 0  
The menu has been reviewed by a dietician-nutritionist.  
There is a four week (minimum) cycle menu.

**CCFL - Residential: Health/Safety - Smoking**

**Broadway Pentecostal Lodge**

Facility Contact:

Community: Vancouver

Report Date: March 22, 2006

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Observations and Recommendations

**CCFL - Residential: Health/Safety - Smoking**

23 New: 0 / Resolved: 0

Smoking is not allowed inside of facility premises.

**CCFL - Residential: Health/Safety - Emergency Procedures/Fire Safety**

24 New: 0 / Resolved: 0

Fire drills are practiced monthly and a record is kept at facility.

Emergency exit(s) are unobstructed.

There is a written emergency plan that is accessible to all staff.

**Owner or Agent Acknowledgement**

I have read and understood this report.

**Inspector**

3064 Fred Shum, Licensing Officer, Residential